

63rd Annual Musky Festival *Hayward Wisconsin*

June 22-24, 2012 *Food Vendor Application*

Please submit ALL of following by **March 2, 2012**. Failure to provide required materials will delay approval of application.

- Completed Musky Festival Vendor Application** (*Including the reverse side of this form)
- Check or money order for all applicable fees. Please make payable to HACC.**
- Self-addressed stamped envelope with sufficient postage for receipt of confirmation.**
- Photo of Trailer and/or Set-up.**
- Photo copy of applicant's Wisconsin Department of Health Temporary Restaurant Permit**
- Photo copy of applicant's Wisconsin Department of Revenue Seller Permit**
 Wisconsin law requires that each operator of a swap meet, flea market, craft fair, or similar event must report to the Wisconsin Department of Revenue the name, address, and the Wisconsin Seller permit number or social security number of each vendor selling merchandise at the event. *A Seller who has questions regarding the requirement to hold a Wisconsin Seller's Permit should contact the Department at (608) 266-2776 or go to <http://www.revenue.wi.gov/faqs/pcs/seller.html#s1a>*
Vendors are responsible for paying state/county sales tax at 5.5% (Sawyer County)
- Photo copy of applicant's Certificate of Insurance.**
 All applicants must provide proof of Comprehensive General Liability (CGL) insurance having a combined single limit of no less than \$500,000 covering bodily injury, personal injury and property damage.

BUSINESS NAME

APPLICANT NAME

ADDRESS

CITY, STATE, ZIP

() _____

CELL/TELEPHONE

EMAIL ADDRESS

VEHICLE MAKE

VEHICLE LICENSE PLATE #

I require ____ 10'x 24' space(s) at the commercial booth price: \$400.00 each

I require ____ 10'x 20' space(s) at the non-profit booth price: \$150.00 each

I require electricity at \$60 per space. (220 Volt / 50 Amps)

Number of spaces ____ x \$60 = \$_____

Quantity & type of electric cords you intend to use...

Number of _____ 220 Volts cords _____ 110 Volts cords

WAIVER: I have read and understand festival terms and conditions. I agree to indemnify, defend, waive, release and hold the Musky Festival, Hayward Area Chamber of Commerce and the City of Hayward harmless from any and all liability, claims and causes of action for injuries to person or property arising out of or related to this Festival, specifically including, without limitation, injury or damage to booth and contents, merchandise, employees, contractors, guests, customers, invitees and all other third parties.

APPLICANT'S SIGNATURE

DATE

**Sales Tax in
Sawyer County
Wisconsin is
5.5%**

*Please return application materials
& payment in full to:*

**HAYWARD AREA CHAMBER OF COMMERCE
ATTN. MUSKY FESTIVAL VENDOR REVIEW
P O Box 726
HAYWARD WI 54843**

715-634-8662

lynell@haywardareachamber.com

**PARTICIPATION IN PREVIOUS EVENTS DOES NOT
RESERVE YOUR SPACE FOR THIS YEAR'S FESTIVAL**

FOR OFFICE USE ONLY

DATE RECEIVED: _____

CHECK #: _____

AMOUNT PAID: \$ _____

REVIEW DATE: _____

REVIEW DETERMINATION: _____

RESPONSE DATE: _____

***PLEASE CHECK EACH MENU ITEM THAT YOU WOULD LIKE TO SELL**

The information requested is necessary for event planning purposes and your application will be considered incomplete without it. Only items accepted by the Review Committee may be sold at Musky Festival, and any vendors selling items not pre-approved will be required to remove the item from their menu.

Your cooperation helps to ensure the success of this event. We appreciate it!

- If accepted, this will be the first Musky Festival I have attended as a vendor.**

Where did you hear about our event? _____

- | | | |
|--|--|--|
| <input type="checkbox"/> Bottled Water | <input type="checkbox"/> Fries | <input type="checkbox"/> Soft pretzels |
| <input type="checkbox"/> Bratwurst | <input type="checkbox"/> French Fries | <input type="checkbox"/> Soup/Chili |
| <input type="checkbox"/> Burgers/Cheese Burgers | <input type="checkbox"/> Chile | <input type="checkbox"/> Steak Sandwich |
| <input type="checkbox"/> Beef | <input type="checkbox"/> Cheese | <input type="checkbox"/> Ribs |
| <input type="checkbox"/> Angus | <input type="checkbox"/> Fresh Cut | <input type="checkbox"/> Roast Beef / Italian Beef |
| <input type="checkbox"/> Bison | <input type="checkbox"/> Sweet Potato | <input type="checkbox"/> Root Beer Floats |
| <input type="checkbox"/> Burrito | <input type="checkbox"/> Beer Batter | <input type="checkbox"/> Taco: soft/hard/mini/salad |
| <input type="checkbox"/> Carmel Apple Slices | <input type="checkbox"/> Ribbon Fries | <input type="checkbox"/> Turkey Leg |
| <input type="checkbox"/> Cheese Curds | <input type="checkbox"/> Fruit | <input type="checkbox"/> Wrap Items |
| <input type="checkbox"/> White Cheese | <input type="checkbox"/> Fry Bread | <input type="checkbox"/> Other- Please list each item: |
| <input type="checkbox"/> Yellow Cheese | <input type="checkbox"/> Funnel Cakes | _____ |
| <input type="checkbox"/> Pepper Jack Cheese | <input type="checkbox"/> Gyros | _____ |
| <input type="checkbox"/> Chicken Sandwich | <input type="checkbox"/> Indian Taco | _____ |
| <input type="checkbox"/> Chicken Pita | <input type="checkbox"/> Italian Sausage | _____ |
| <input type="checkbox"/> Chicken Strips/on a stick | <input type="checkbox"/> Jalapeno Poppers | _____ |
| <input type="checkbox"/> Cotton Candy | <input type="checkbox"/> Kettle Korn | _____ |
| <input type="checkbox"/> Dipped Bananas | <input type="checkbox"/> Lemonade | _____ |
| <input type="checkbox"/> Cheesecake | <input type="checkbox"/> Mini Donuts | _____ |
| <input type="checkbox"/> Dogs | <input type="checkbox"/> Mozzarella Sticks | |
| <input type="checkbox"/> Beef | <input type="checkbox"/> Vegetables, Deep Fried | |
| <input type="checkbox"/> Chile | <input type="checkbox"/> Nachos | |
| <input type="checkbox"/> Fry | <input type="checkbox"/> Onion Rings | |
| <input type="checkbox"/> Corn | <input type="checkbox"/> Pickle on a stick | |
| <input type="checkbox"/> Egg Rolls | <input type="checkbox"/> Pizza | |
| <input type="checkbox"/> Elephant Ear | <input type="checkbox"/> Pork Chop on a Stick | |
| <input type="checkbox"/> Fajita | <input type="checkbox"/> Quesadillas | |
| <input type="checkbox"/> Chicken | <input type="checkbox"/> Smoothies | |
| <input type="checkbox"/> Steak | <input type="checkbox"/> Snow Cone/Slush Puppies | |
| <input type="checkbox"/> Fried Rice | | |
| <input type="checkbox"/> Fish Fillet Sandwich | | |

63rd Annual Musky Festival

Vendor Terms & Conditions

Please Read and Keep for Your Reference

The festival will be held for three (3) days June 22,23 & 24, 2012.

Hours: Friday 10:00am to 6:00pm, Saturday 9:00am to 6:00pm and Sunday 11:00am to 4:00pm.

Upon finalized event approval from the City of Hayward and the acceptance of your application by the Vendor Review Committee, you will be notified and provided with your space assignment. Payment will be returned to you if you are not accepted for participation.

- * **Submission deadline for payment and all application materials is March 2, 2012.**
- * \$20.00 fee for all returned checks.
- **Acceptance provisional on passing State Health Inspection. Contract with HACCC becomes null and void if vendor fails inspection and will be asked to shut down without incident.**
- Acceptance for this year's show does not guarantee acceptance for future shows.
- * There are no guarantees reservations for booth location will be made to any vendor. In an effort to create the most effective event layout, vendor booth assignments will be made entirely at the discretion of the show coordinators.
- * **Outdoor show. Booth shelters/tents are to be supplied by the exhibitor.**
- * Event coordinators will be on site Friday morning at 6:00am for event setup. **No vendor setup prior to 6 am or you will be required to vacate the street at the request of the City of Hayward Police Department.**
- * Motor homes, campers and generators are not allowed.
- * **Vendor parking is limited to those areas specified by event coordinators.**
- * Vendors are responsible for maintaining a clean booth space.
- * There is absolutely no dumping of wastewater in the streets. The City of Hayward Police Department will be issuing citations to anyone disposing of water in this way.
- * Display materials are to be supplied by the exhibitor. The Hayward Area Chamber of Commerce is not responsible for loss or damage to artwork or display material.
- * **Only those menu items noted on your application and accepted by the Vendor Review Committee may be sold at Musky Festival. Any vendor selling food not pre-approved by the Review Committee will be required to remove the item from their menu.**
- * No refunds for cancellations after 5pm on May 31, 2012.
- * Vendors who are "no shows" to the event will not be accepted into future shows.

All applicants are subject to final approval of the Hayward Area Chamber of Commerce Vendor Review Committee. **The Committee, in the sole and absolute exercise of its discretion, reserves the right to determine all applicants' suitability for the makeup of the event as a whole and may not accept any applicant on grounds without explanation to the applicant.**

Your signature on the accompanying application indicates your awareness of, and agreement to, all of the above terms and conditions. The Hayward Area Chamber of Commerce and the Vendor Review Committee reserves the right to deny event participation to any vendor not complying with these terms and conditions.

Sincerely,

Hayward Area Chamber of Commerce Event Coordinators & Vendor Review Committee