

63rd Annual Musky Festival *Hayward Wisconsin*

June 22-23, 2012

Art/Craft Vendor Application

Please submit ALL of the following by May 31, 2012. Failure to provide required materials will delay approval of application.

- Self-addressed stamped envelope with sufficient postage for receipt of confirmation**

Confirmation will be delayed without addressed envelope & postage.

- Completed Musky Festival application** (*Including the reverse side of this form)

- Check or money order for all applicable fees. Please make payable to HACC.**

- Photos or slides of all categories of work to be displayed or sold from the vendor booth.**

Photos or slides may be returned at the show upon request.

- Photo copy of applicant's Wisconsin Department of Revenue Seller Permit**

Wisconsin law (sec. 73.03(38), WI stats.) requires that each operator of a swap meet, flea market, craft fair, or similar event must report to the Wisconsin Department of Revenue the name, address, and the Wisconsin Seller permit number or social security number of each vendor selling merchandise at the event. *A Seller who has questions regarding the requirement to hold a Wisconsin Seller's Permit should contact the Wisconsin Department of Revenue at (608) 266-2776.*

BUSINESS NAME

APPLICANT NAME

ADDRESS

CITY, STATE, ZIP

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CELL/TELEPHONE

EMAIL ADDRESS

VEHICLE MAKE

VEHICLE LICENSE PLATE #

I require ____ 10'x 20' space(s) at the commercial booth price of \$170.00 each.

I require ____ 10'x 20' space(s) at the not-for-profit booth price of \$85.00 each.

- I require electricity at \$50 per space. (220 Volt / 50 Amps)

Where did you hear about our show?

WAIVER: I agree to indemnify, defend, waive, release and hold the Musky Festival, Hayward Area Chamber of Commerce and the City of Hayward harmless from any and all liability, claims and causes of action for injuries to person or property arising out of or related to this Festival, specifically including, without limitation, injury or damage to booth and contents, merchandise, employees, contractors, guests, customers, invitees and all other third parties.

APPLICANT'S SIGNATURE

DATE

**Sales Tax in
Sawyer County Wisconsin is
5.5%**

*Please return application materials
& payment in full to:*

**HAYWARD AREA CHAMBER OF COMMERCE
ATTN. MUSKY FESTIVAL VENDOR REVIEW
P O Box 726
HAYWARD WI 54843**

715-634-8662

lynell@haywardareachamber.com

**PARTICIPATION IN PREVIOUS EVENTS DOES NOT
RESERVE YOUR SPACE FOR THIS YEAR'S FESTIVAL**

FOR OFFICE USE ONLY

DATE RECEIVED: _____

CHECK #: _____

AMOUNT PAID: \$ _____

REVIEW DATE: _____

REVIEW DETERMINATION: _____

RESPONSE DATE: _____

***PLEASE CHECK ALL CATEGORIES THAT YOU WILL BE SELLING**

The information requested is necessary for event planning purposes and your application will be considered incomplete without it. Only items accepted by the Review Committee may be sold at Musky Festival.

Items not handmade may not be sold and must be removed from booth.

Your cooperation helps to ensure the success of this event. We appreciate it!

If accepted, this will be the first Musky Festival I have attended as a vendor.

- Angel Crafts
- Antler Crafts
- Apparel &/or Accessories
- Appliqué
- Baskets
- Beadwork
- Bird Houses
- Books
- Candles
- Carvings/Sculpture
- Ceramics/Pottery
- Chainsaw Carvings
- Children's Crafts
- Crocheting
- Cross Stitch
- Dolls/Doll Accessories
- Embroidery
- Floral Crafts
- Framed/Unframed Original Prints
- Frames
- Furniture
- Glassware
- Gourd Art
- Jewelry
- Knitting
- Lamps &/or Shades
- Leather Crafts

- Metal Working
- Needlepoint
- Non-profit Fundraiser Sales (non-food)
- Ornaments
- Painting *-Please specify type (landscape, portrait, etc.) & medium (watercolor, oil paint, etc.)*
Type - _____
Medium - _____
- Paper Crafts
- Photography
- Potpourri
- Pottery
- Quilting
- Stenciling
- Rugs
- Sewing
- Soaps
- Stained Glass
- Taxidermy
- Wind Chimes
- Yard / Garden
- Other— *Please describe your category below.*

63rd Annual Musky Festival

Vendor Terms & Conditions

Please Read and Keep for Your Reference

Sales Tax In Sawyer County Wisconsin 5.5%
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The Art & Craft show will be held for two (2) days June 22 & 23, 2012.

Hours are 10:00am-6:00pm on Friday and 9:00am-6:00pm Saturday.

Upon finalized event approval from the City of Hayward and the acceptance of your application by the Vendor Review Committee, you will be notified and provided with your space assignment. Payment will be returned to you if you are not accepted for participation.

- * Submission deadline for payment and all application materials is May 31, 2012.
- * \$20.00 fee for all returned checks.
- * Acceptance for this year's show does not guarantee acceptance for future shows.
- * There are no guarantees/reservations for booth location. To create the most effective event layout, vendor booth assignments will be made at the discretion of the show coordinators.
- * **Outdoor show. Booth shelters/tents and tables are to be supplied by the exhibitor.**
- * Event coordinators will be on site Friday morning at 6:00am for event setup. **NO vendor setup prior to 6:00am** or you will be required to vacate the street at the request of the City of Hayward Police Department.
- * No motor homes, campers, overnight sleeping or generators on city streets in the vicinity of the event.
- * **Vendor parking is limited to those areas specified by event coordinators** and acceptance into show is contingent upon cooperation.
- * Vendors are responsible for maintaining a clean booth space.
- * Display materials are to be supplied by the exhibitor. The Hayward Area Chamber of Commerce is not responsible for loss or damage to artwork or display material.
- * Artwork must be handmade and original design, no commercial or flea market items allowed.
- * **No buy/sell items allowed. You will be required to remove any items in your booth that were not submitted to and approved by the Vendor Review Committee.**
- * All designs must be of an original concept belonging to the artist/craft person selling the product.
- * Items sold must incorporate original work on at least 1/2 the size of items for sale.
- * **All items displayed will be hand produced domestically, either individually or by a non-assembly line process.**
- * Vendors are not to display or sell products that are the same as or similar to products he or she is selling to any local businesses without the written consent of that business.
- * No refunds for cancellations after 5pm on May 31, 2012.
- * Vendors who are "no shows" to the event will not be accepted into future shows.

All applicants are subject to final approval of the Hayward Area Chamber of Commerce Vendor Review Committee. **The Committee, in the sole and absolute exercise of its discretion, reserves the right to determine all applicants' suitability for the makeup of the event as a whole and may not accept any applicant on grounds without explanation to the applicant.**

Your signature on the accompanying application indicates your awareness of, and agreement to, all of the above terms and conditions. The Hayward Area Chamber of Commerce and the Vendor Review Committee reserves the right to deny event participation to any vendor not complying with these terms and conditions.

Sincerely,

Hayward Area Chamber of Commerce/Event Coordinators & Vendor Review Committee